



HOW TO SHIP BY AIR TO THE NETHERLANDS

Documentation required:

In order to ship goods from any origin in the World to Europe, the shipper always needs to book their own airfreight. From experience we know that the best airfreight prices are agreed by local agents or exporters themselves. It is important that the exporter find the best possible agent at the departing airport.

In order to customs clear the goods swiftly on arrival (without any serious delays) it is a must that the shipment is accompanied by the following original documents (subject to the product and its origin):

- For products for which a Phytosanitary Inspection applies it is imperative that a correctly filled out Phyto-certificate is present which must contain correct number of packages, correct weights and the correct Latin names of the products.
- Same for Eur 1 or Form A certificates, which must contain correct number of packages, correct weights and correct names of the products.
- Also, an original invoice also containing the details such as correct numbers of packages, correct productsdescription and the correct sales-price must be present. The invoice also needs to contain the terms of delivery (such as C&F Amsterdam or F.O.B. – place of departing airport) NO PROFORMA invoice can be used for customs clearance.
- An original Airway Bill needs to accompany the shipment.
- Due to the fact that as from the first of January 2005 the computersystems of the customs authorities and healthinspectionauthorities will be connected and to avoid big problems it is very important that all documents as above described contain the same correct information. No correct documents and No correct filled out documents means that the authorities surely will reject to customs clear the consignment until the moment that new correct documents will be presented. We have been reported by the authorities that copies of documents will not be accepted anymore.

How to address these documents?

The Air Way Bill needs to be addressed as follows:

Consignee:

L.B.P. – Logistic Business Partners (Rotterdam) B.V.
Honderdland 50
2676 LS Maasdijk - The Netherlands
Attn. Mrs Gerlen Janssen - phone 0031(0) 174 530553

Notify: the Importer

Why is it important that we receive your pre-advices?

In order to avoid any delays it is imperative that the suppliers (or their Agents), as soon as they have the documentation in their possession, send these documents by **fax** or **e-mail** to the following address prior to departure of the aircraft :

L.B.P. – Logistic Business Partners (Rotterdam) B.V.
Honderdland 50
2676 LS Maasdijk – the Netherlands
Phone 0031 (0) 174 530530
Fax 0031 (0) 174 514151
E-mail : airfreight@lbprotterdam.nl or gja@lbprotterdam.nl

Due to the fact that as per January 1st, 2005 the LBP organisation has to report to customs as well as to health inspection authorities in advance. It is the exporters responsibility to take care that all documents are **correctly** filled out and will be pre-advised by fax or e-mail to LBP latest after departure of the aircraft.

FAILURE TO PRE-ADVICE MEANS DELAY FROM 4 TO 6 HOURS WITH THE RESULT THAT CONSIGNMENTS WILL NOT REACH THE IMPORTERS FINAL DESTINATION RIGHT ON TIME.

FROM START TO FINISH

